CITY OF HOUSTON
Fire Department
Promoting Excellence as the World's Largest Accredited Municipal Fire Agency

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Amber C. Krause
Director of Field Operations
Residential Child Care Licensing
Texas Health and Human Services Commission
701 W. 51st Street Austin, TX 78751
512.438.2054

RE: Permit No.18067435/6992067-i0

Dear Ms. Krause,

With regards to Permit No. 18067435/6992067-i0, Southwest Key provided information in their Occupancy Inspection Application that suggested the facility located at 419 Emancipation would satisfy the requirements of a Group "R" Occupancy. At the request of Southwest Key, a safety survey was completed on June 15, 2018 and approved based on the Group "R" Occupancy designation only. Following this safety survey inspection, the City of Houston received a letter from Southwest Key dated June 27, 2018 which clearly stated that the occupants of the proposed facility will be unaccompanied minors aged 3-17. As such, the correct occupancy designation for this facility would constitute a Group "I" Institutional Occupancy and not a Group "R" Occupancy as originally presented. Because the occupancy group approved on the original Certificate of Occupancy does not match the new intended use of the structure, the Certificate of Occupancy for 419 Emancipation is invalid. To obtain a valid Certificate of Occupancy for the recently proposed use, Southwest Key would need to submit two complete sets of plans reflecting the correct occupancy classification and documenting code compliance with the appropriate code provisions of the current Houston Construction Code for the proposed change in use/occupancy to the Houston Permitting Center for plan review. After obtaining a valid Certificate of Occupancy, a safety survey would then be completed based on a Group "I" Occupancy. As of today, the Houston Permitting Center has received no plans from Southwest Key reflecting the correct occupancy classification. The safety survey (Project No. 18067435) is valid only for a Group "R" occupancy and not for its intended use as a Group "I" occupancy.

Respectfully,

EXHIBIT 7

Samuel Peña
Fire Chief
Houston Fire Department

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